

# **EXECUTIVE COUNCIL OF IOWA**

## **AGENDA**

**DECEMBER 12, 2011**

1. Introduction of Attendees
2. Approval of minutes of Executive Council and Board of Canvass meetings held November 21, 2011
3. Personal Appearance –
  - A. Rick Swizdor, Deputy Administrator, Department of Commerce Alcoholic Beverages Division will be present to request a new membership in Iowa Grocery Industry Association for one year in the amount of \$500.00  
TAB # 1
4. Outside Counsel – Page 1  
TAB # 2
5. Leases – Page 1
6. Payment of Cost Items – Pages 1 – 3  
TAB # 3
7. Renewal Memberships – Pages 3 – 5  
TAB #'s 4, 5, 6, 7 and 8

4. **Outside Counsel**

- A. The Department of Justice, Attorney General's office requests retention of special counsel to assist the Department of Natural Resources with interpretations and modifications of existing hotel management agreement regarding Honey Creek Premier Destination State Park.

Attorney: Ms. Cristina Kuhn  
Firm: Dorsey & Whitney LLP  
801 Grand Avenue, Suite 3900  
Des Moines, IA 50309-2790  
Rate: \$295.00

**TAB # 2**

5. **Leases**

- A. Lease between DNR and Blackhawk Fleet, Inc. Davenport, IA  
Date of Lease: Five Year Ending December 31, 2016  
Legal Description: A parcel 670 feet long by 200 feet wide with a 150 foot long by 35 foot wide appendage located in Section 24, Township 77 North, Range 2 East, Scott County, Iowa adjacent to property owned by the tenant at 6725 S. Concord Street Davenport, IA at Mississippi River Mile 475.4.  
Annual Fee: \$10,549.58

David Dorff, Assistant Attorney General, has reviewed the above lease and approved the lease as to form.

6. **Payment of Cost Items**

- A. Patterson Law Firm L.L.P..... \$963.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Thomas Prine v. Iowa Department of Transportation, State of Iowa and  
Second Injury Fund

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

- B. Dow, Lohnes PLLC.....\$1,967.65  
1200 New Hampshire Ave NW Suite 800  
Washington, DC 20036  
Iowa Public Television

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of Iowa Public Television.

- C. Coppola, McConville, Coppola, Hockenberg & Scalise, P.C.....\$5,000.00  
2100 Westown Parkway, Suite 210  
West Des Moines, IA 50265-1539  
Mortgage Industry Practices

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Consumer Litigation and Education Fund.

- D. Davis, Brown, Koehn, Shors & Roberts, P.C..... \$1,716.00  
The Davis Brown Tower  
215 10<sup>th</sup> Street, Suite 1300  
Des Moines, IA 50309-3993  
Represent Iowa in copyright, trademark, and patent legal advice for various agencies

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Iowa Economic Development Authority.

- E. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$725.00  
The Davis Brown Tower  
215 10<sup>th</sup> Street, Suite 1300  
Des Moines, IA 50309-3993  
Legal Services to state agencies on issues related to the visa status of prospective state employees

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Iowa Economic Development Authority.

- F. Simmons Perrine Moyer Bergman PLC.....\$60,275.47  
115 Third Street SE, Suite 1200  
Cedar Rapids, IA 52402  
Tobacco Settlement Authority

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

- G. McDowell, Rice, Smith & Buchanan.....\$21,115.87  
605 West 47<sup>th</sup> Street, Suite 350  
Kansas City, MO 64112  
Tobacco Settlement Authority

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

- H. Dorsey & Whitney.....\$1,327.50  
801 Grand Avenue, Suite 3900  
Des Moines, IA 50309  
Honey Creek Premier Destination State Park

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Department of Natural Resources

**TAB # 3**

- I. Dept. of Administrative Services & Dept. of Human Services .....\$61,204.32  
On August 9, 2009 the Eldora State Training school sustained storm/hail damage to the Campus. Request is to cover estimated damages of \$883,628.00.

The State Auditor's Office has reviewed the above request and recommends payment.

- J. Dept. of Administrative Services--General Services Enterprise.....\$2,680.84  
On May 25, 2011 there was a lightning strike at the Ankeny Lab causing damage to the Fire Alarm System. Request is to cover repair costs.

The State Auditor's Office has reviewed the above request and recommends payment. This represents full and final payment and this allocation will be closed.

- K. Dept. of Administrative Services, General Services Enterprise..... \$87,698.15  
On March 15, 2010 damaged was caused due to the collapse of North Hillside on Court Avenue. Request is to cover costs associated with damage.

The State Auditor's Office has reviewed the above request and recommends payment.

**7. Renewal Memberships**

- A. Agriculture in Association of American Pesticide Control Officials in the amount of \$155.00 for January 1 - December 31, 2012. (Previous amount was \$155.00.) Other agencies: No: Funding Source: State General Fund
- B. Agriculture in Soil and Water Conservation Society in the amount of \$100.00 for January 1 - December 31, 2012. (Previous amount was \$100.00.) Other agencies: No: Funding Source: State General Fund

- C. Commerce - Insurance in American Academy of Actuaries in the amount of \$610.00 for January 1 - December 31, 2012. (Previous amount was \$610.00.) Other agencies: No: Funding Source: Other State Funds: Revolving Fund
- D. Commerce - Insurance in Casualty Actuarial Society in the amount of \$450.00 for October 1, 2011 - September 30, 2012. (Previous amount was \$450.00.) Other agencies: No: Funding Source: Other State Funds: Revolving Fund
- E. Commerce - Insurance in Society of Actuaries in the amount of \$575.00 for January 1 - December 31, 2012. (Previous amount was \$575.00.) Other agencies: No: Funding Source: Other State Funds: Revolving Fund
- F. Economic Development in American Wind Energy Association (AWEA) in the amount of \$1,700.00 for January 1 - December 31, 2012. (Previous amount was \$1,700.00.) Other agencies: No: Funding Source: State General Fund

**TAB # 4**

- G. Economic Development in Iowa Wind Energy Association (IWEA) in the amount of \$300.00 for January 1 - December 31, 2012. (Previous amount was \$200.00.) Other agencies: No: Funding Source: State General Fund
- H. Education in National Alliance for Partnerships in Equity in the amount of \$5,000.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$5,000.00.) Other agencies: Yes: Human Rights Funding Source: Federal Funds

**TAB # 5**

- I. Health in Association of Immunization Managers in the amount of \$500.00 for January 1 - December 31, 2012. (Previous amount was \$500.00.) Other agencies: No: Funding Source: Federal Funds
- J. Health in Council for State and Territorial Epidemiologist (CSTE) in the amount of \$1,200.00 for January 1 - December 31, 2012. (Previous amount was \$1,200.00.) Other agencies: No: Funding Source: Federal Funds

**TAB # 6**

- K. Health in HL7.org in the amount of \$1,050.00 for November 4, 2011 - November 3, 2012. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: Federal Funds

**TAB # 7**

- L. Health in Iowa Food Systems Council in the amount of \$100.00 for January 1 - December 31, 2012. (Previous amount was \$100.00.) Other agencies: Yes: IDA, Natural Resources, Cultural Affairs, Dept. of Aging, Agriculture  
Funding Source: Federal Funds

- M. Health in National Association of Local Boards of Health (NALBOH) in the amount of \$225.00 for January 1 - December 31, 2012. (Previous amount was \$120.00.) Other agencies: No: Funding Source: Federal Funds
- N. Iowa Finance Authority in Iowa Home Ownership Education Project in the amount of \$500.00 for January 1 - December 31, 2012. (Previous amount was \$500.00.) Other agencies: No: Funding Source: Other Funds: Self-Funded
- O. Iowa Finance Authority in Iowa Mortgage Association in the amount of \$200.00 for January 1 - December 31, 2012. (Previous amount was \$200.00.) Other agencies: No: Funding Source: Other Funds: Self-Funded
- P. Iowa Finance Authority in National Association of Housing & Redevelopment Officials (NAHRO) in the amount of \$665.00 for March 1, 2012 - February 28, 2013. (Previous amount was \$660.00.) Other agencies: No: Funding Source: Other Funds: Self-Funded
- Q. Iowa Workforce Development in Professional Developers of Iowa in the amount of \$290.00 for January 1 - December 31, 2012. (Previous amount was \$285.00.) Other agencies: Yes: Economic Development Funding Source: Federal Funds
- R. Secretary of State in NASED - National Association of State Election Directors in the amount of \$415.00 for January 1 - December 31, 2012. (Previous amount was \$400.00.) Other agencies: No: Funding Source: State General Fund
- S. Vocational Rehabilitation in Burlington/West Burlington Area Chamber of Commerce in the amount of \$279.00 for December 1, 2011 - December 31, 2012. (Previous amount was \$220.00.) Other agencies: No: Funding Source: State General Fund (21%) Federal Funds (79%)

**TAB # 8**

Executive Council of Iowa

TAB # 1

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Department of Commerce Alcoholic Beverages Division

**NAME OF ORGANIZATION:** Iowa Grocery Industry Association

**NEW MEMBERSHIP** ☒ **RENEWAL** ☐ **MEMBERSHIP PERIOD:** 1/01/2012 - 12/31/12  
(Beginning and ending dates)

**MEMBERSHIP FEE OR DUES AMOUNT** \$ 500.00

**Funding Source:** State General Fund ☒ Other State Funds ☐

Federal Funds ☐ Other Funds ☐

**If Renewal, previous year amount.** \$ \_\_\_\_\_

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☒ Yes ☐ No

**If yes, please list:** Iowa Lottery Authority \_\_\_\_\_

**Please describe why your department should have an additional membership:** To extend partnerships, outreach, and educational opportunities within the business industry of the agency's primary customers.

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** Yes ☒ No ☐

**If yes, list the anticipated number of trips per year and their purpose:** \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

The Division is responsible for the enforcement of state and federal laws and regulations regarding the sale and use of alcohol and tobacco products. The members of this group represent a majority of the entities in which this agency regulates and distributes alcoholic beverages.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**

Membership will benefit taxpayers by increasing the safety of the marketplace through increased opportunities to educate and inform retailers. This membership will also extend the opportunity for the division to proactively address emerging issues.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** Weekly/Monthly. Primary contact is with the Executive Director and member body of the group.

**Requested by:** Stephen J. Jansen **Date:** 11/30/11  
(Department Head Signature)

**Phone:** 515.281.7407

**DOM:** Approval ☒ Disapproval ☐

**Signature** David J. Riedel **Date** 12/5/11

EXECUTIVE COUNCIL

2011 DEC -8 AM 10:02  
THOMAS J. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



TAB # 2

Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319

Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

## Iowa Department of Justice

December 6, 2011

GeorgAnna Madsen  
Executive Secretary  
State Capitol  
L-O-C-A-L

Re: Retention of Special Counsel

Dear GeorgAnna:

In 2006 our office retained the Minneapolis office of Dorsey & Whitney, LLP, as special counsel to represent the Department of Natural Resources ("the DNR") in negotiating and preparing contracts with Regency Hotel Management Company of Sioux Falls, South Dakota, for design services, construction management services, and the furnishing and operation of facilities to be constructed at Honey Creek Premier Destination State Park. Dorsey & Whitney provided legal services at \$295 per hour through 2008.

The DNR would like to resume utilizing Dorsey & Whitney to assist the agency with interpretations and modifications of the existing hotel management agreement, any terminations or assignments of the hotel management agreement that may be required, and any subsequent negotiation of a management agreement with another management company, if necessary. The firm would also represent the DNR in discussions with bond counsel, with members of the Honey Creek Premiere Destination Park Bond Authority, or with members of the General Assembly on issues related to the hotel management agreement.

The DNR has contacted the Des Moines office of Dorsey & Whitney, LLP, 801 Grand, Suite 3900, Des Moines, Iowa, 50309-2790. Cristina Kuhn has agreed to perform this service at the same blended rate of \$295 per hour that was negotiated with the Minneapolis office of the firm in 2006. Ms. Kuhn may utilize the services of additional attorneys at Dorsey & Whitney, LLP, including partners and associates, in her discretion,



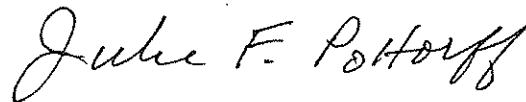
GeorgAnna Madsen

Page 2

but the hourly rate will not exceed the hourly rate of \$295. Attorney fees and costs will be paid from the operational funds of Honey Creek Premier Destination State Park.

Accordingly, our office recommends that the Executive Council approve retention of Dorsey & Whitney as special counsel to represent the DNR.

Sincerely,

A handwritten signature in cursive script, reading "Julie F. Pottorff". The signature is written in dark ink and is positioned above the printed name and title.

JULIE F. POTTORFF  
Deputy Attorney General

EXECUTIVE COUNCIL

2011 DEC -7 PM 3:14

THOMAS J. MILLER  
ATTORNEY GENERAL

JULIE F. POTTORFF  
DEPUTY ATTORNEY GENERAL



Address Reply To:  
1305 E. Walnut Street  
Des Moines, Iowa 50319  
Telephone: 515/281-3349  
Fax: 515/281-4209  
Julie.Pottorff@iowa.gov

# Iowa Department of Justice

December 7, 2011

GeorgAnna Madsen  
Executive Secretary  
Executive Council  
State Capitol  
L-O-C-A-L

Re: Payment of Claims for Fees by Special Counsel

Dear GeorgAnna:

Our office is forwarding to the Executive Council for payment attorney fees in the amount of \$1,327.50 from Dorsey & Whitney, LLP, contingent on approval of an outstanding request to retain the firm as special counsel pursuant to Iowa Code section 13.7 to represent the Iowa Department of Natural Resources (DNR) in matters related to Honey Creek Premier Destination State Park. A previous contract with Dorsey & Whitney was in effect from 2006-2008, but has expired. Under the impression that the previous contract was still in effect, the DNR contacted the firm to resume legal services. Our office has separately recommended that Dorsey & Whitney be retained under a new contract to resume these services at \$295 per hour which is the rate that was in effect in 2006. These fees were billed at the \$295 rate.

Accordingly, because the claim for fees appears otherwise reasonable, our office recommends payment contingent on approval of the request to retain Dorsey & Whitney as special counsel. Payment should be made from the operational funds of Honey Creek Premier Destination State Park.

Sincerely,

JULIE F. POTTORFF  
Deputy Attorney General

Enclosure

Brian Crowe  
Biz Dev

# Executive Council of Iowa

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368 / FAX: 515 281-7562

for IEDA sigs: 11/16/2011  
to DOM: 12-1-2011  
to Exec Coun:

## REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Economic Development Authority (formerly IDED)

NAME OF ORGANIZATION: American Wind Energy Association (AWEA)

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 1/1/2012 to 12/31/2012  
(begin and end dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1,700

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ Other Funds ☐

IF RENEWAL, previous year's amount \$ 1,700

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No If yes, please list:

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose:

DED will exhibit at the association trade show and conference Windpower '11 in Anaheim May 22-25. IDED will also be represented at the AWEA Supplychain Workshop/ Small Wind Conference in Des Moines September 2011, as well as AWEA Fall Symposium November 2011.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The cost of this membership reduces the cost of participation in AWEA events. IDED has exhibited six times and has generated a number of active projects from activities with AWEA. AWEA gives access to the United States wind energy manufacturing market.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

This association membership allows for the Department to continue efforts in marketing the state to renewable energy companies that provide jobs. While the market has slowed, there is still immense opportunity for growth, particularly in service, repair and refurbishing.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

In 2010 the department had multiple contacts with AWEA mostly at trade shows hosted by AWEA. DED anticipates the same contact in 2011.

IDED Division Head:

Joseph Rude

Date: 11-28-11

IDED Director:

Debi V. Durham

Date: 11-28-11

Phone: 515-725-3125

E-Mail: director@iowa.gov

DOM USE ONLY:

Approve ☒ Disapprove ☐

DOM Signature

Date

12/2/11

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB # 5

RECEIVED

SEP 23 2011

IOWA DEPT. OF  
MANAGEMENT

**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Education \_\_\_\_\_

**NAME OF ORGANIZATION:** National Alliance for Partnerships in Equity \_\_\_\_\_

**NEW MEMBERSHIP** \_\_\_\_\_ **RENEWAL** **XX** **MEMBERSHIP PERIOD:** 7/1/2011 - 6/30/2012 \_\_\_\_\_

\*This is a long-standing membership that was never put through the Executive Council process.  
We have corrected that issue with this submission.

**MEMBERSHIP FEE OR DUES AMOUNT** \$ 5000 \_\_\_\_\_

**Funding Source:** State General Fund ☐ Other State Funds ☐ \_\_\_\_\_

Federal Funds ☒ Other Funds ☐ Federal Perkins funding \_\_\_\_\_

If Renewal, previous year amount. \$ 5000 \_\_\_\_\_

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☒ Yes ☒ No

If yes, please list: Human Rights

Please describe why your department should have an additional membership \_\_\_\_\_

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: There are two annual professional development conferences as well as additional training opportunities for state agency staff responsible for equity in education and the success of career and technical students. In addition, funds may be utilized to support travel to professional development events for secondary and post-secondary staff and/or administrators.

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.**

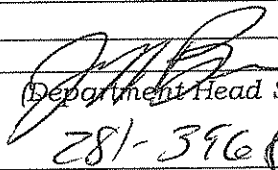
The NAPE Foundation provides technical assistance to train Iowa secondary and postsecondary educators on strategies to encourage women and minorities to pursue careers in STEM related occupations. The membership provides access to equity resources to further program development, and is accessible by ALL educators throughout the State. The amount of material and expertise that is available at the national level is invaluable and can be directly applied to efforts aimed at meeting Perkins-related goals, objectives, and accountability requirements. Guidance and potential strategies provided by this organization assists the state in meeting federally mandated guidelines geared toward providing educational and STEM career opportunities for women and minorities. Portions of Perkins leadership funds require grant recipients to participate in selected training activities. This membership will help to support training efforts for grant recipients.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**


Iowa taxpayers would benefit from earnings contributed by more women and members of special populations entering the workforce into high wage occupations. The State's 15 community colleges provide the training and workforce development infrastructure to produce a pool of qualified

applicants to perform jobs that are beneficial to the State's economic system. An increased number of trained students focusing on high wage and high skill occupations, positions the State of Iowa as a leader in economic development for prospective companies. Training in nontraditional employment has also offered increased earning potential for displaced homemakers seeking to re-enter the job market for employment at sustainable wages.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** Iowa is currently participating in a STEM Equity Pipeline grant project that was awarded to the NAPE organization. This partnership provides constant interaction with the national organization, including multiple training sessions with a national facilitator assigned to the state. A group of Iowa educators and industry representatives travel to the national conference and network with peers on STEM and equity related issues. A virtual learning community also allows for ongoing and regular communication with the organization's staff and leadership.

Requested by: <u></u> (Department Head Signature)	Date: <u>7/26/11</u>
Phone: <u>281-3968</u>	<u>jett.berger@iowa.gov</u>

DOM: Approval ☒ Disapproval ☐

Signature  Date 7/26/11

EXECUTIVE COUNCIL  
2011 DEC 15 AM 10:55

Bureau Approvals: Sign & Date (not initials)

Cons:

Supv: Colleen Dent 6/9/11

Executive Council of Iowa

TAB #6

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Iowa Department of Public Health \_\_\_\_\_

**NAME OF ORGANIZATION:** Council for State and Territorial Epidemiologist (CSTE) \_\_\_\_\_

**NEW MEMBERSHIP** \_\_\_\_ **RENEWAL** X **MEMBERSHIP PERIOD:** Jan 1- Dec 31, 2012 \_\_\_\_\_  
(Beginning and ending dates)

**MEMBERSHIP FEE OR DUES AMOUNT** \$ 1,200 \_\_\_\_\_

**Funding Source:** State General Fund ☐ Other State Funds ☐ \_\_\_\_\_

**Federal Funds** ☒ **Other Funds** ☐ \$1,506 \_\_\_\_\_

**If Renewal, previous year amount.** \$ 1,200 \_\_\_\_\_

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☐ Yes ☒ No

**If yes, please list:** \_\_\_\_\_

**Please describe why your department should have an additional membership** \_\_\_\_\_

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** ☐ Yes ☒ No

**If yes, list the anticipated number of trips per year and their purpose:** \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

This membership is essential to the Center for Acute Disease Epidemiology staff. CADE staff receives ongoing support for acute disease surveillance topics; communicable disease updates and events; allow for discussion on how to standardize the approaches to collecting surveillance data, provides networking opportunities with other state epidemiology staff, and CDC project officers; maintains a website of resources; and provides a forum for ongoing public health surveillance discussions. \_\_\_\_\_

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**

Improves and updates acute and chronic disease epidemiology functions within CADE, and threw out the department \_\_\_\_\_

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** CSTE hosts frequent education webinars, monthly section conference calls, annual conference, committee meetings, etc. \_\_\_\_\_

**Requested by:** Mariannette Shiller Thomas MD **Date:** 12/5/11  
(Department Head Signature)

**Phone:** \_\_\_\_\_

**DOM:** Approval ☒ Disapproval ☐

**Signature** Randall Keadle **Date** 12/27/11

Membership Form 42400

**DEPARTMENT REQUESTING MEMBERSHIP:** Iowa Department of Public Health\_\_\_\_\_

NAME OF ORGANIZATION: HL7.org

NEW MEMBERSHIP \_\_\_\_ RENEWAL X \_\_\_\_ MEMBERSHIP PERIOD: 11/4/2011 - 11/3/2012  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1,050.00

Funding Source: State General Fund ☐ Other State Funds ☐ \_\_\_\_\_  
Federal Funds ☒ X Other Funds ☐ *from #150e*

*If Renewal, previous year amount.*      \$ 1,000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: \_\_\_\_\_

Please describe why your department should have an additional membership \_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

HL7.org provides standards for electronic interchange of clinical, financial, and administrative information among health care oriented computer systems. The Department of Health will be heavily involved with implementing Health Information Exchange (HIE). HL7 is the primary mechanism to exchange health information between participating partners.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**

HIE is a federally mandated program and IDPH is responsible for implementing Iowa's solution. \_\_\_\_\_

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** The primary use of this organization is to get access to the HL7 standards and other implementation documentation.

Requested by: Mariannette M. Melar-Rodriguez Date: 11/29/11  
(Department Head Signature)

Phone: \_\_\_\_\_

DOM: Approval ☒ Disapproval ☐

Signature [Signature] Date 7/2/11

20 DEC - 1 PM 2:52

Executive Council of Iowa  
Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB # 8

RECEIVED

NOV 16 2011

IOWA DEPT. OF  
MANAGEMENT

**REQUEST FOR MEMBERSHIP APPROVAL**

**DEPARTMENT REQUESTING MEMBERSHIP:** Department of Education/Iowa Vocational Rehabilitation Services

**NAME OF ORGANIZATION:** Burlington/West Burlington Area Chamber of Commerce

**NEW MEMBERSHIP** \_\_\_\_\_ **RENEWAL** **X** **MEMBERSHIP PERIOD:** 12-1-2011 - 12-31-2012  
(Beginning and ending dates)

**MEMBERSHIP FEE OR DUES AMOUNT** \$ 279.00

**Funding Source:** State General Fund 21.3% Other State Funds

Federal Funds 78.7% Other Funds

**If Renewal, previous year amount.** \$ 220.00

**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** The supervisor has tried negotiating the rates several times and the chamber will not decrease the amount. The Burlington Chamber membership does include several outlining communities including a number of businesses in Fort Madison. We therefore request an exception for the increased price as this is an important connection for our staff to the business community.

**Please describe why your department should have an additional membership**

To educate employers as to the benefits of hiring persons with disabilities.  
To establish relationships and partnerships with the business community  
To gain increased access to businesses for our clients seeking employment, and to identify opportunities for them.  
Improve Iowa Vocational Rehabilitation Services visibility to promote VR services that will help meet business needs.

**WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL?** No  
**If yes, list the anticipated number of trips per year and their purpose:**

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

Our local area offices gain access to local business planning. We are able to gain first-hand knowledge about the employment needs of the community and then can prepare our clients to meet those employment needs.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**

Increase our access to business and understanding of Iowa business' needs.  
Strengthens our public/private partnerships.  
Creates opportunities for education of employers.  
Gains access to more employment opportunities for IVRS clients.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** Local membership meetings 1 or 2 a month; plus public education and seminars, job/career fairs, business expose as needed.

<b>Requested by:</b> <u>David J Mitchell</u> (Department Head Signature)	<b>Date:</b> <u>11/15/11</u>
<b>Phone:</b> <u>515 281-4140</u>	<b>E-mail:</b> <u>David.Mitchell@iowa.gov</u>

**DOM:** Approval ☒ Disapproval ☐

**Signature:** David J Mitchell **Date:** 11/19/11